User Manual Version – 2.6

Publication Date- 04 April 2025



GSTAT e-Filing Portal User Manual | Registration

Guide to Online Filing of Appeals and Applications Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

e-filing Workflow: Registration

Click on Register button located at top right-hand side of page.



Select appropriate user type from available options.



Fill up the registration form.



e-filing Workflow: Registration: Taxpayer

User enters his/her GSTIN and relevant information is fetched & displayed for confirmation. Subsequent OTP verification.



Tax officer to select appropriate details and manually enter his/her contact details (Mobile & Email ID) for verification.



Authorized representative to provide appropriate details including contact details (Mobile & Email ID) for verification.

Any prior registration process is	s incomplete click here 🗆		Authorize representative to his/her details in contact deta confirmatio	o provide ncluding ils for	
Sub Type Representative *	Advocate/ Legal Repres 🗸 🗸	Whom are you representing*	Tax Payer 🗸 🗸	Name*	Ankit
Registration Number/Enrollment Number	Registration Number/Enroll	AIBE Number	AIBE Number	Address *	Rajasthan
Pin-code*	290011	Login Id*	ar		
Mobile Number*	9	Send OTP			
E-mail Id*	a	Send OTP			
Ba	ck	Re	set		Submit & Next

e-filing Workflow: Registration

Document Upload page will appear like this.

seb42p 3
Document
] I Documer

e-filing Workflow: Registration

After uploading the document, the uploaded document will appear in the Uploaded Document List.

Doc	ament Uploaded Succesfully Select Document Type		
Size Not Greater Than 2 MB			
cation /Enrollment No and Photo is mandatory to uploa			
Select Document	Document Number*	Document N	umber
Choose File No file	chosen Enter Captcha	09trzr	
Back		Upload Document	
DOCUMENT'S LIST			
Document Type	Document Number	File Name	Action
Registration certification	1	C11.pdf	© <u> </u>
i	Size Not Greater Than 2 MB ication /Enrollment No and Photo is mandatory to upload Select Document Choose File No file of Back	ication /Enrollment No and Photo is mandatory to upload Select Document Ocument Number* Choose File No file chosen Back Enter Captcha	Size Not Greater Than 2 MB ication /Enrollment No and Photo is mandatory to upload Select Document Choose File No file chosen Back Document Document Upload Document

After final submit the registration is completed successfully.



Click on Login button located at top-right of page.



e-filing Workflow: Forgot Password

Steps to recover the forgotten password.



e-filing Workflow: Unlock Account

Steps to recover the unlock the account.



e-filing Workflow: Login

Enter user login details (user id, password) and captcha. Then press the Login button.



After successful login, click on Continue button.



e-filing Workflow: Disclaimer

To proceed further, user must select the "Click to Agree" checkbox after reading & agreeing the Disclaimer.



e-filing Workflow: Disclaimer

Click on Continue button which will be visible after selecting the checkbox.



e-filing Workflow: Dashboard

User Dashboard will appear like this.



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Support & Resources Portal Access

• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

• Utilize the "Forgot User ID / Password" and "Unlock Account" features on the login page, if needed.

Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

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GSTAT e-Filing Portal User Manual | Appeal Filling

Guide to Online Filing of Appeals and Applications Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

GSTAT e-Filing Appeal Login Page

Click on the Login button to access user login window.



e-filing Workflow: Dashboard

Dashboard of GSTAT portal looks like below.



e-filing Workflow: Appeal Filing Navigation Menu

Sub menu will be shown with both the options – Appeal Filing & Application Filing.



Select appropriate option for each case: Whether ARN/CRN is available.

GST Appellate Tribunal				RET EXTERN RET EXTERNT #1 abr
Order Details Basic Details Case	Details Appellant Details Add Respondent A	Add Representative Demand details	Upload Document Check List Final Preview	
	Order I	Details		
Select Filing Through*	Select 🗸			
	Select			
	ARN/CRN Available			
	ARN/CRN not Available			

e-filing Workflow: Appeal Filing : Disclaimer

Applicant must agree with GSTAT declaration before proceeding further.



After entering ARN/CRN details, user needs to click on Submit button.

	GST Appellate Tribunal		_ Enter ARN/CRN	Entre of the start Original India Ver and the start Original India HOME CHANGE PASSWORD EDIT PROFILE LOGOUT	
Under order	Order Details Basic Details	Case Details Appellant Details Add	Respondent Add Represent: Order Details	details click on	Final Preview
details tab,	Select Filing Through*	ARN/CRN Available	¥		
provide order details.	Enter ARN/CRN of APL-01/03*	AD	Submit		

On the Order Details tab, user will select the order from the Order List.



After Selecting Order, user needs to confirm all captured details as per order.

	Ord	ler Details		
Select Filing Through*	Select	~		
Enter ARN/CRN of APL-01/03*	AD	Submit		
ORDER'S LIST				
S. No. GST N	Tumber	Order Number	Order Date	Select
1 29	ZW	ZD04)	06/03/2025	۲
	Ord	ler Details		
Order Appeal Against	APL 04	Appellate/Revisional Authority Order Number	ZD 8H	
APL01 Appellant Name	UE	Appellate/Revisional Authority Order Type	Enforcement Order	
Appellate/Revisional Authority Passed By (Designation)	An <mark>n</mark> ner)	Appellate/Revisional Authority Date of Order	06/03/2025	
Appellate/Revisional Authority Order Communication Date	06/03/2025	Order Id of original adjudication order	ZD7L	
Date of original adjudication order	06/03/2025	Period of Dispute From	01/04/2018	
Period of Dispute To	31/03/2019	Market value of seized goods (if any)		
View Impugned Order		Is This Original Order under section 129 ?	Select	~

Select appropriate option for each case: Whether ARN/CRN is NOT available.

Order Details Basic Detail	Is Case Details Appellant Details Add Respondent Add Repre	esentative Demand details Upload Document Check List Final Preview
	Order Details	
Select Filing Through*	ARN/CRN not Available	
	Select	
	ARN/CRN Available	
	ARN/CRN not Available	

Applicant must agree with GSTAT declaration before proceeding further.



On the **Order Details** tab, user fills all the details as per manual order.

Order Details Basic Details Case	Details Appellant Details Add Respondent	Add Representative Demand details Upload D	HOME CHANGE PASSWORD	EDIT PROFILE
Order Details Dask Details Case			CHECK LISI FILM FILM	
Select Filing Through*	ARN/CRN not Available	Details		
	Order	Details		
Order Appeal Against*	Select Order Appeal Against 🗸	Appellate/Revisional Authority Order Number*		
APL01 Appellant Name*		Appellate/Revisional Authority Order Type*	Select Order Type	~
Authority Type*	Select Authority Type 🗸	Appellate/Revisional Authority Passed By*		
Appellate/Revisional Authority Designation*		Appellate/Revisional Authority Date of Order*		
Appellate/Revisional Authority Order Communication Date*		Order Id of original adjudication order*		
Date of original adjudication order*		Period of Dispute From*		
Period of Dispute To*		Market value of seized goods (if any)		
Upload Impugned Order*	Choose File No file chosen			

If **ARN/CRN not available**, user fills the details as per manual order.



Upon selecting 'Yes' in the dropdown titled 'Whether the case has Place of Supply as on of the disputed questions', a popup message will appear for the information.



User needs to enter Case Details on relevant tab.

Order Details Ba	asic Details	Case Detail	s Appellant Details	Add Respondent	Add Representative	Demand details	Upload Document	Check List	Final Preview	
G Back				Case I	Detail 🚯				Next 🥹	
Reference No : - 20	35									
Grounds of appeal in br	ief* 🐧		GST return filing	,	Prayer* (j		GST filing		₹ //	
Brief issue of the case un	nder dispute*		Testing	÷ /;						
				Categor	y of Case					
Category of case under	dispute*		Wrong applicability of a	a notification issu \checkmark						
Notification No *			65 64		Notification Date *		02/02/2025			
Amount involved(In ac	ctuals)		100000							
Add More Category Of Case										
Case Summary										
Issue related To			Short or non-payment of	f tax 🗸						
As per order of adjudica	ating authorit	y (j)	Testing	÷ //	As determined by Ap authority (j)	opellate/Revisional	Testing		₹	
As per stand of appellan	it before Trib	unal 🛈	Testing	÷ //	As declared/ claimed	by present Appellan	Testing		÷ //	
Add More Issue										
				About A	Appellant					
Constitution/Identificati	ion Number		54 4	6	Constitution of Busin	ness	Testing		÷ //	
Statute under which inco	orporated		Testing	.	Date of Commencem	ent of business	05/02/2025			
Address			CG	lhi	Nature of Business		Testing			
Any other relevant fact			Testing	÷ //						
				Statement of F	act case history					
Reference/ acknowledgn	nent no.		54 77		Action By		Original A	djudicating Aut	nority ~	
Date			06/02/2025		Brief Narration		GST Filing		₽ //	
Add More										
				Save A	nd Next					

Appellant details are auto populated and shown to user.

Order Details Basic Details Case Det	tails Appellant Details	Add Respondent	Add Representative Demand details	Upload Document Chee	k List Final Preview
G Back		Appella	nt Details		Next 😔
Reference No : - 202					
Name of Appellant	AN	RA	GSTIN/TemporaryID/UIN	GSTIN/TEMPOR	ARYID/UIN
Pan Number			Official address	252	ura Cross Ro
E-mail Id	aa ys.com		Mobile Number	*****1111	

User needs to enter Respondent Details. More than one respondents can be added.

Order Details	Basic Details Case Deta	ils Appellant Details	Add Respondent	Add Representative	Demand details	Upload Document	Check List	Final Preview
G Back			Add Rea	spondent				Next 🤿
Reference No : -	- 20:35							
Respondent Nat	me*	Respondent Name		Designation *		Designation		
Office*		Office		Contact Number		Contact Numb		
E-mail Id		email				After filling all the details click on Sa		
			Sa	ave -		button. The respondent's nam will start appearing		
+ RESPOND	DENT'S LIST					the list below.		
S. No.	Name of Respondent	Designation	Office	Mobile No	E-mail		Action	
1	Mar	OS	NIC	93xxxxxxx40	m******m(@supportgov.in	Edit	
2	Ass	¢ J)	Delhi	11xxxxxxx11	a*****2@n	nic.in		
e-filing Workflow: Appeal Filing : Add Representative



User needs to enter Representative Details on relevant tab and select as IN-Person.

GST Appella	ite Tribunal		स्वच्छ मारत हो ओर Digital Ind एक कदम स्वच्छता की ओर HOME CHANGE PASSWORD EDIT PROFILE LOGOUT
Order Details Basic Details	Case Details Appellant Details Add Respon	Add Representative Demand details	Upload Document Check List Final Preview
G Back	Ad	d Representative	Next 🛛
Reference No : - 20.			
Select Appellant *	AN	 Search Representative* (Please Type atleast three letters) 	inpe
		Save	IN23
+ ADVOCATE'S LIST			

User needs to enter Demand Details (Demand Confirmed - APL04) on relevant tab.

rence No :	- 20	98	Demand	Confirmed - AP		Pre-deposit	Court Fee		ent of Amount	Calculated	API a f	he demand o _04 form, the mount will b etched if 'AR number avail	e disputed be auto- N/CRN
Particulars	Determined	Central Tax Disputed			State/UT Tax Disputed			ntegrated Ta Disputed		Determined		elected; othe must be en manual	erwise, it tered
	Amount: DRC -07	Amount: APL -01/03	Amount APL-04	Amount: DRC -07	Amount: APL -01/03	Amount: APL -04	Amount: DRC -07	Amount: APL -01/03	Amount: APL -04	Amount: DRC -07	Amount: APL -01/03	Amount. APL -04	Amount: DRC -07
) Tax													
) Interest													
) Penalty													
l) Fees													
) Others													

User needs to enter Demand Details (Demand Admitted & Disposed) on relevant tab, as applicable. Then user clicks on the **Integrated Tax -> Click Here** link to fill the details under **Integrated Tax**.

Order Details Reference No :		Case Details	Appel	llant Details	Add Respondent	Add Re	presentativ	e Dem	and details Upload	Document	Check I	List Fin	al Preview
		De	mand Conf	irmed - API	Pre-deposit		art Fees) Payment o	of Amount Calculated			ated Tax ck Here	->
			11/07	/2017 - 13/0′	7/2017 Amount E	xempted/ Sel	f Calculatio	n Correctio	n Total				
Particulars	Amount demanded/rejected, if any	Central Tax Amount Admitted	Amount Under Dispute	Amount Payable	Amount demanded/rejected, if any	State/UT Tax Amount Admitted	Amount Under Dispute	Amount Payable	Integrat Amount demanded/rejected, if any	Amount Admitted	Amount Under Dispute	Amount Payable	Amount demande if any
1	2	3	4	5	6	7	8	9	10	11	12	13	14
a) Tax	10000				0				0				0
b) Interest	0				0				0				0
c) Penalty	0				0				0				0
d) Fees	0				0				0				0
e) Others	0				0				0				0
<			1		Sat	ve and Next	, 		1			1	

On the **Integrated Tax** dialog, user will enter the tax details along with **Place of Supply** and **Amount Type**. User can add multiple tax details by clicking **+ Add More** button.

A CONTRACT OF THE SECOND	G App Trib	ST Del Inte	grated 7	Fax												स्वच्छ – भा कदम स्वच्छता		Digital India Power To Empower	
	Reference No :	- 20	Place of S	upply	Amount	Туре	Tax	Inte	rest	Penalty	F	ees	Others	To	tal	SSWOR	D EDIT PRO	FILE LOGOUT	
			1.1.0		Determine Amount	d 0		0	C)	0	()	0					
			Select State	~	Admitted Amount														
					Total Adm	itted ()		0	C)	0	()						
								+	Add More										
	Particulars	Clos	se												Submit				
		An demanded/n if any	rejected,	Admitted	Under Dispute	Payable	demanded/r if any	rejected,	Admitted	Under Dispute	Payable	demande if any	d/rejected,	Admitted	Under Dispute	Amount Payable	Amount demande if any		
	1	2		3	4	5	6		7	8	9	10		11	12	13	14		
	a) Tax	10000		0	0	0	0		0	0	0	0		0	0	0	0		
	b) Interest	0					0					0					0		
	c) Penalty	0					0					0					0		
	d) Fees	0					0					0					0		
	e) Others	0					0					0					0		

Option to allow user to claim/fill up amount exempted.



e-filing Workflow: Appeal Filing : Demand Details

User entering percentage of exemption of pre-deposit amount.



Demand Admitted & Disposed (Continued).

Order Details eference No :		Case Details	s Appel	lant Details Add H	Respondent	Add Re	presentative	and details	Upload I	Document	List Fina	1 Preview
					Pre-deposit	Cou	art Fees					
		D	emand Confi	irmed - APLO4	emand Admi	tted and Di	sputed Payment	of Amount Ca	alculated			
			11/07/	/2017 - 13/07/2017	Amount Exc	empted/ Sel	f Calculation Correction	on Total				
Particulars	Cent	ral Tax		State/	UT Tax		Integr	ated Tax			Cess	
	Amount demanded/rejected, if any	Amount Admitted	Amount Under Dispute	Amount demanded/rejected, if any	Amount Admitted	Amount Under Dispute	Amount demanded/rejected, if any	Amount Admitted	Amount Under Dispute	Amount demanded/rejected, if any	Amount Admitted	Amoun Under Dispute

	demanded/rejected, if any	Admitted	Under Dispute									
a) Tax	10000	0	0	0	0	0	0	0	0	0	0	0
b) Interest	0	0	0	0	0	0	0	0	0	0	0	0
c) Penalty	0	0	0	0	0	0	0	0	0	0	0	0
d) Fees	0	0	0	0	0	0	0	0	0	0	0	0
e) Others	0	0	0	0	0	0	0	0	0	0	0	0
Total	10000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

-

Refresh Save and Next

Scenario1: When user has made full payment.



Scenario2: When user has made partial payment. Pending payment is shown to the user.



User filling up all the required details related to Bharatkosh payment.



User will click on the Proceed To Final Submit button to proceed.



Showing successful payment confirmation message to user.



Showing various options to upload documents.

Order Details Basic Details Case	e Details Appellant Details Add Respond	ent Add Representative Payment	Upload Document Check List Final Preview
G Back	Add	Document	Click Next after adding all Next Ə
like Appeal, Affidavits,			documents to proceed to next screen d their calculation sheet and supporting documents
• Submit with external DSC Utility	Submit with NIC DSC Utility \bigcirc Submit with	h Aadhaar Based Utility	
Document Filed By*	Document Filed By	✓ Document Type*	Document Type
Select file*	Choose File No file chosen	Number of pages*	No Of Pages
		Submit	
+ UPLOADED DOCUMENT'S LIST			Select the documents Type.

e-filing Workflow: Appeal Filing : Document Upload

Showing pdf content to user before uploading to ensure accuracy.



e-filing Workflow: Appeal Filing : Document Upload: List of Uploaded Documents

Order I	Details Basic Details	Case Details	Appellant Details Add Respondent	Add Representative Payment Uploa	ad Document Check List Final Preview
G Bacl	k		Add Do	ocument	Next 🤿
Reference N	No : - 202 8:	5			
2. Ple 3. In c	ase Upload the document case of any short paymen	t with proper pdf bo t done by user or in	-	red payment, user is requested to upload their calc nt respectively.	culation sheet and supporting documents
Submit v	with external DSC Utilit	ty O Submit w	ith NIC DSC Utility		
Document]	Filed By*	D	ocument Filed By	Document Type*	Document Type 🗸
Select file*		C	hoose File No file chosen	Number of pages*	No Of Pages
+ UPLO	ADED DOCUMENT'	S LIST	Click to view list of documents uploaded	omit	
S.No.	Document Filed By.	No. of Pages.	Document Type	Document Name	Action
1	Appellant	2	Case Management Appeal - PDF Upload	GST APL-04.pdf	View
2	Appellant	1	Case Management Appeal Order	IETCS_ORDRS_MOV06_ZD29012500177	4J.pdf View

e-filing Workflow: Appeal Filing : Check List

Order I	cklist options to minimize mistakes during appeal filing. Details Basic Details Case Details Appellant Details Add Respondent Add Representative De ence No : - 202 49	at all the oned in the ave been of while	eck Feb (List Final Preview 07 20:12:44 IST 2025
S.NO.	CheckList	Action		Remarks 🚯
1	Has the order appealed against (i.e., the order of the Appellate/Revisional authority) been uploaded with a self-certified copy?	Yes		
2	Has the order passed by the proper officer (i.e., the order against which the appeal before the appellate authority was preferred under section 107/the order that has been revised under section 108) been uploaded with a self-certified copy?	es	~	
3	Have the issues under dispute before the Tribunal been clearly stated in the present appeal? User can select Yes, No and N/A	Yes	~	
4	Has a case summary of the dispute before the Tribunal been provided in the present appeal? Has a case summary of the dispute before the Tribunal been provided in the present appeal? Statement and provided the size	Yes	~	
5	Has a statement of facts regarding the dispute before the Tribunal been included in the present appeal? Same	Yes	~	
6	Have all uploaded documents been digitally signed by the person uploading them?	Yes	~	
7	Have the fees as specified in rule 110(5) of the CGST Rules, 2017, been paid?	Yes	~	

Allowing user to save all the information and move to next screen.

27	Whether the amount of demand as per the present appeal is in accordance with the order passed by the appellate authority under section 107	Yes 🗸	
28	Whether the amount admitted before the appellate authority under section 107 as declared in the present appeal is in accordance with the appeal filed before the said authority	Yes 🗸	
29	Any other	Yes 🗸	

Save And Next

Click Save And Next after providing details to proceed to next screen Before final submission, preview of all the entered details is shown to user for confirmation.

1 h torm		(FORM GST APL-05)	-	
-05 form		See rule 110(1)		
shown to	Aj	ppeal to the Appellate Tribunal		
ser for				
firmation.	1. GSTIN/Temporary ID/UIN: 29 29 2. Name of the appellant: ANG RA			
	3. Address of the appellant: 252,		23	
	4. Respondent(s):			
	Name of Respondent	Address of Res	pondent	
	Manojd	NIC		
	Assistant Commissioner (L & J)	Delhi		
	 a) Details of order challenged before Appellate/Revisional authority Nu (Specify the original order number and date passed by the proper officer w b) Order type: Demand Order c) Reind e dimension for an automatic former (DMU/001) To: 31/03/0022 		ority e.g.DRC/ REG/ INS/MOV/RFD etc)	
	 c) Period of dispute From: 01/04/2021 To: 31/03/2022 9. Details of the authority passing the order specified : (Specify designation a Designation: Assistant Director Office: 10. Act (CGST/SGST/IGST/Cess) (*) CGST & SGST 11. Details of Authorized Representative 	and Office of the said authority)		
	 9. Details of the authority passing the order specified : (Specify designation a Designation: Assistant Director Office: 10. Act (CGST/SGST/IGST/Cess) (*) CGST & SGST 	and Office of the said authority) Mobile number of AR	E-mail address of AR	
	 9. Details of the authority passing the order specified : (Specify designation a Designation: Assistant Director Office: 10. Act (CGST/ SGST/ IGST/ Cess) (*) CGST & SGST 11. Details of Authorized Representative 		E-mail address of AR	
	9. Details of the authority passing the order specified : (Specify designation a Designation: Assistant Director Office: 10. Act (CGST/ SGST/ IGST/ Cess) (*) 1) CGST & SGST 11. Details of Authorized Representative Name of the authorized representative		E-mail address of AR	
	9. Details of the authority passing the order specified : (Specify designation a Designation: Assistant Director Office: 10. Act (CGST/ SGST/ IGST/ Cess) (*) 1) CGST & SGST 11. Details of Authorized Representative Name of the authorized representative INPERSON		E-mail address of AR	
	9. Details of the authority passing the order specified : (Specify designation a Designation: Assistant Director Office: 10. Act (CGST/ SGST/ IGST/ Cess) (*) 1) CGST & SGST 11. Details of Authorized Representative Name of the authorized representative INPERSON INPERSON INPERSON		E-mail address of AR	
	9. Details of the authority passing the order specified : (Specify designation a Designation: Assistant Director Office: 10. Act (CGST/ SGST/ IGST/ Cess) (*) 1) CGST & SGST 11. Details of Authorized Representative Name of the authorized representative INPERSON INPERSON testk37			

Details of the case under dispute

 a) Brief issue of the case under dispute: test
 b) Category of case under dispute:

Category of case under dispute	HSN List	Notification No	Notification Date	Section	Rule	Amount
Suspension of registration				CGST Section 13. Time of Supply of Services.	CGST Rule 11. Separate registration for multiple places of business within a State or a Union territory.	10000

c) Market value of goods, where goods have been seized: 0

Case Summary:

Issue related To	As per order of adjudicating authority	As determined by Appellate/Revisional authority	As per stand of appellant before Tribunal	As declared/ claimed by present Appellant
	test	test	test	test

15. Statement of facts :

Reference/scknowledgment No	Action By	Date	Brief Narration
test	Appellate Authority	20/03/2025	test

6. Grounds of appeal : test

7. Prayer : test

Details of demand created, disputed and admitted:

Particulars	Centr	al Tax		State	UT Tax	Integr		ted Tax		Cess	
	Amount determined by Appellate/Revisional authority, if any	Amount Admitted	Amount Under Dispute	Amount determined by Appellate/Revisional authority, if any	Amount Admitted	Amount Under Dispute	Amount determined by Appellate/Revisional authority, if any	Amount Admitted	Amount Under Dispute	Amount determined by Appellate/Revisional authority, if any	Amount Admitte
a) Tax	70.0	0.0	70.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
b) Interest	70.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
c) Penalty	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
d) Fees	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
e) Other Charges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Details of payment of admitted amount and pre-deposit:

ails	of	amount	payable

Particulars	Centr	al Tax	State/UT Tax		Integra	Integrated Tax		55	Total amount	
	(a) Admitted Amount	(b) Pre- deposit (10% of disputed tax)								
a) Tax	0.0	7.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.0
b) Interest	0.0	-	0.0	-	0.0	-	0.0	-	0.0	-
c) Penalty	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
d) Fees	0.0	-	0.0	-	0.0	-	0.0	-	0.0	
e) Other Charges	0.0	-	0.0		0.0		0.0		0.0	-

Select document and then click on final submit.

1 Imagenal Int 0 Imagenal Int 0 Imagenal Int 0 0 0 0 0 0 0 2. Condi Tax 70 Imagenal Int 00 Imagenal Int				a) Tax	0.0	7.0		0.0	0.0	0.0)	0.0	0.0		0.0		0.0	7.0	
97min 00 - <th< td=""><td></td><td></td><td></td><th>b) Intere</th><td>st 0.0</td><td>-</td><td></td><td>0.0</td><td>-</td><td>0.0</td><td>)</td><td></td><td>0.0</td><td></td><td>-</td><td></td><td>0.0</td><td>-</td><td></td></th<>				b) Intere	st 0.0	-		0.0	-	0.0)		0.0		-		0.0	-	
				c) Penalt	y 0.0	0.0		0.0	0.0	0.0)	0.0	0.0		0.0		0.0	0.0	
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	en preffered by me or my behalf before any Court or Authority or is pending before any Court or Authority. Verified today, the 2 day of April 2025	en preffered by me or my behalf before any Court or Authority or is pending before any Court or Authority. Verified today, the 2 day of April 2025 -Signat ane of the Applicant AN RA tto 20-04-2025	en preffered by me or my behalf before any Court or Authority or is pending before any Court or Authority. Verified today, the 2 day of April 2025 -Signa -Signa tate: 02-04-2025 resignation: CA at with external DSC Utility Submit with NIC DSC Utility			uments and	records in	my possessi	on and further	the informathat nothing	tion given h has been co	ncealed therefrom	m. I furthe	er declare	that no a	opeal aga			

Click Choose File to select the document

This is the Verification Page which will appear after Final submission.

Verification

I, AN RA, hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and the same is derived from information, documents and records in my possession and further that nothing has been concealed therefrom. I further declare that no appeal against the impugned order has been preffered by me or my behalf before any Court or Authority or is pending before any Court or Authority. Verified today, the 2 day of April 2025

Place: Delhi	
Name of the Applicant: AN	RA
Date: 02-04-2025	
Designation: CA	

+ DSC-SIGN	+ DSC-SIGNED APL-05												
S.No.	Document Filed By.	No. of Pages	Document Type	Document Name	Action								
1	Appellant	4	DSC-Signed-APL05	APL05 (2).pdf	View								



~Signature~

After submission, displaying Provisional Acknowledgement form with print & download options.

Form GST APL-02 Part A

Acknowledgment for submission of Appeal

Part A- Provisional Acknowledgement

Name of applicant: (ANGAD JASBIRSINGH ARORA) -- GSTIN/Temp ID/UIN/Reference Number: (29LALAB1221ERZ4) -- Date: (26-03-2025)

Your appeal has been successfully filed against (AD291124000131W). An Appeal/Application has been submitted on the GST Appellate Tribunal portal is provisionally acknowledged and its acceptance/admission is subject to scrutiny by the Registry/Bench. The Provisional Acknowledgement number is (2025251201000001)



Print &

download

options

A 🕹

Publication Date- 04 April 2025



Support & Resources Portal Access

• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

• Utilize the "Forgot User ID / Password" and "Unlock Account" features on the login page, if needed.

Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

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User Manual Version – 2.6

Publication Date- 04 April 2025



GSTAT e-Filing Portal User Manual | Application Filing

Guide to Online Filing of Appeals and Applications Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

e-filing Workflow: Application Filling

When user logs in, Application Filling option is available in the sidebar menu as shown below.



e-filing Workflow: Appeal List

After clicking on Application Filling the list of appeal filling window will appear.



When a user selects any appeal under which user wants to fill application below page will appear for user to provide details.



e-filing Workflow: Add Appellant

On Add Appellant tab appellant details will appear.



e-filing Workflow: Add Appellant

After adding details of appellant user can view the required details.

GST Appellate Tribunal			Ň	,	एक कदम स्वम्रजा एक कदम स्वम्रजा HOME CHANGE PASSWORE
Basic Details Add	Appellant Add Respondent Add Representative	Payment Upload Do	cument	List Final	Preview
€ Back	Add Appe	ellant			Nex
Reference No : - 20	Appellant added successfully				
Name of Appellant	AN RA GS	TIN/TemporaryID/UIN		GSTIN/TE	MPORARYID/UIN
Pan Number	io	ficial address		25	Cros
E-mail Id	aaa@infosys.com	obile Number		99 99)
R	eset		Subr	nit	
+ APPELLANT'S LIST					
S. No. Name A	uddress	Mobile No	E-mail	PAN No	Action
	52 ha	99	aaa on	1	Delete Edit
AR	ha				

e-filing Workflow: Add Respondent

On Add Respondent tab, this window will appear.

GST Appellate Tribunal	Atte	ention	रवच्छ- भारत एक कदम स्वच्छता की ओर
	Do you want to add Respondent to the applica	tion?	HOME CHANGE PASSWORD EDIT PRO
Basic Details Add	Yes	No	List Final Preview
G Back	Auu Ke	Next 🔿	
Reference No : - 20			
Select Role in Main Case*	Select Role 🗸	Select Party Name	Select Party Name
Respondent Name*	Respondent Name	GSTIN/Temporary ID/UIN/ENR *	GSTIN/Temporary ID/UIN/ENR
Pan Number	Pan Number	Mobile Number	Mobile Number
E-mail Id*	email		
	Reset	Sub	mit
+ RESPONDENT'S LIST			

e-filing Workflow: Add Respondent

The details of respondent will appear on this window.



On the Add Representative tab, below form will appear.

GST Appellate Tribunal			र्रतच्छ पारत की ओर Digital India एक कदम रवम्छता की ओर ODPress To Empower
Basic Details Add A	ppellant Add Respondent Add Representative Payment		Preview
G Back	Add Representative		Next 🖸
Reference No : - 20 76			
Select Appellant *	Select Appellant ~ Search Represent	ative* Representativ	e
	Submit		
+ ADVOCATE'S LIST			

e-filing Workflow: Add Representative

The details of added representative will appear on this window.

GST Appellat	e Tribunal				НОМЕ	रवाक्त भारत एक कदम रवकता की ओर CHANGE PASSWORD EI	Contraction Contraction
	Basic Details Add A	ppellant Add Respondent	Add Representative	ayment Upload Document	Check List Final Previe		
G Back			Add Representat	ive		Next 🤿	
Reference No : - 20	176	Representative added successfully					
Select Appellant *		Select Appellant	✓ Search F	epresentative*	Representative		
			Submit				J
+ ADVOCATE'S L	IST						
					Search	Q -	
S. No.	Appellant/Respondent	Name	Advocate Name	Bar Coun	cil No	Action	
1	ANG	RA	AN	NA		Delete	

After clicking on Payment, the details will appear on this window.

		Gar	art Foos					
Your Payable Amount is :	5000 Rupees		rt Fees Your Remaining Amount t	o be paid :	5000 Rupees			
Select payment Mode	O Online (P O Bharatkosh		ough Net Banking/Credit Card/Debit Card)					
	1	Со	ntinue					
S. No. GSTAT Txn Id.	Amount Rs.	Bharatkosh Txn Id	Payment Date	Payment N	Aode Txn Status	Action		

By completing all payment details user clicks on **Proceed To Final Submit** button.

			Court Fe	es						
Your Payable Amount is :		5000 Rupees		Your Remaining Amount to be paid :		0 Rupees				
Select paym	ent Mode		Online (Pay Fees through Net Banking/Credit Card/Debit Card) OBharatkosh Offline							
S. No.	GSTAT Txn Id.	Amount Rs.	Bharatkosh Txn Id	Payment Date	Payment Mode	Txn Status	Action			
1	07	2000	15224353	2025-04-01	Offline	SUCCESS	Delete			
2	07	1000	4567789	2025-04-01	Offline	SUCCESS	Delete			
3	07	1000	1234	2025-04-01	Offline	SUCCESS	Delete			
4	07	1000	123456789	2025-04-01	Offline	SUCCESS	Delete			

When payment is successful, a confirmation message will appear.


On the Upload Document tab, Add Document window will open where the user can add documents and submit.

Basic Details Add	Appellant Add Respondent A	Add Representative Payment	Upload Document Chee	ck List Final Preview
€ Back		Add Document		Next 🔿
Reference No : - 20 61 Note: 1. Upload document in the sequence in where 2. Please Upload the document with properties of the sequence of the		-		
Submit without DSC O Submit with D	sc			
Document Filed By*	Document Filed By	✓ Document Type*		Document Type 🗸
Select file*	Choose File No file chosen	Number of pages*		No Of Pages
		Submit Without DSC		
+ UPLOADED DOCUMENT'S LIST				
S.No. Document Filed By	No. of Pages.	Document Type	Document Name	Action
1 Appellant	1	Application	C11.pdf	View Delete

e-filing Workflow: Check List

On the **Check List** tab, user selects "Yes" and enter "Y" in the Remarks field.

GST Appella	ate Trib	ounal	HOME CI	्रिक्तु पारत की ओर एक कटन प्रवाहत हो ओर HANGE PASSWORD EDIT PROFILE
		Basic Details Add Appellant Add Respondent Add Representative Payment Upload Document Ct	heck List Final Preview	
	Refere		Date & Time : - Thu Mar 06 14:38:23 IST 2025	
	S.NO.	CheckList Select 'Yes' in this	Action Remarks	
	1	Has the Application been prepared in English? dropdown	-Select V	Enter 'Y' in this field
	2	Where any orders/notices/statements being uploaded with the Application were passed in a language other than English, has an English translation been uploaded?	Select V	
	3	If an English translation has been uploaded, has an affidavit confirming the accuracy of the translation been uploaded by the person filing the Application?	heSelect V	
	4	Have the details of the appellate/revisional authority (designation and office) been correctly and fully filled in the present application?	Select V	
	5	Have the issues under dispute before the Tribunal been clearly stated in the present application?	Select V	
	6	Have all documents uploaded with the present Application been digitally signed by the person uploading them?	Select V	
	7	Have the fees as specified in rule 110(5) of the CGST Rules, 2017, been paid?	Select V	
	8	Have all documents referred to in the application as being annexed with been uploaded with correct indexing in a single PDF?	Select V	

e-filing Workflow: Check List

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After filling out the checklist, user can submit the details.

A ALANT RANK	GST Appel	llate Tril	punal		номе с	स्तर स्वयात हो और एक करन स्वयात हो और HANGE PASSWORD EDIT PRO	DFILE LOGOUT
		8	Have all documents referred to in the application as being annexed with been uploaded with correct indexing in a single PDF?	Select 🗸			
		9	Has bookmarking/pagination been done according to the index?	Select 🗸			
		10	Have all documents uploaded been color scanned from the respective originals?	Select 🗸			
		11	Are all type-written documents required to be uploaded, typewritten on one side of A4 size paper with double spacing, justified horizontal alignment in the specified font and font size?	Select 🗸			
		12	Are all documents/enclosures fully and properly scanned in A4 size Black & White at the specified DPI resolution, with no pages missing?	Select 🗸			
		13	If Paper Books are included, are they properly paginated and indexed?	Select 🗸			
		14	Are all affidavits properly attested and identified?	Select 🗸			
		15	Have the details of the case in connection with/ in relation to which the present Application is being filed (including the case number) been correctly filled in the present application?	Select 🗸			
		16	Any other	Select 🗸			

A final preview window will appear including all details specified before till now and by clicking on print user can save the details and by clicking on Final Submit button user can submit the form.

Reference No : - 20 61 Date & Time : - Tue Apr 15 16:42:44 IST 202: PREVIEW AND CONFIRM FOR FINAL SUBMISSION 1. GSTIN/Temporary ID/UIN: 29 Z4 2. Name of the appellant: AN RA 3. Address of the appellant: 252 23 4. Respondent(s): 1) Assistant Commissioner (L & J) 5. Order appealed against: Demand Order Number: Z 5. 74P Date: 26/07/2017 6. Designation and Office of the Appealed against: 26/07/2017 7. Date of communication of the order appealed against: 26/07/2017
 GSTIN/Temporary ID/UIN: 29 Z4 Name of the appellant: AN RA Address of the appellant: 252 23 Respondent(s): Nassistant Commissioner (L & J) Order appealed against: Demand Order Number: Z 574P Date: 26/07/2017 Designation and Office of the Appellate Authority passing the order appealed against:
 Name of the appellant: AN RA Address of the appellant: 252 Respondent(s): Assistant Commissioner (L & J) Order appealed against: Demand Order Number: Z 1574P Date: 26/07/2017 Designation and Office of the Appellate Authority passing the order appealed against:
 8. a) Details of order challenged before Appellate authority: Number: Date: (Specify the original order number and date passed by the proper officer which was challenged before the appellate authority e.g DRC/REG/INS/MOV/RFD etc) b) Order type: Demand Order c) Period of dispute From: 17/07/2017 To: 15/04/2025 9. Details of the authority passing the order specified : (Specify designation and Office of the said authority) Designation: Office: 10. Act (CGST/ IGST/ Cess) (*) 11. Details of Authorized Representative
Name of the authorized representative Mobile number of AR E-mail address of AR
Rajendra Prasad Gangula 99 rajendra prasad.gangula@gmail.com
Verification I, ANGAD JASBIRSINGH ARORA, hereby solemnly affirm and declare that the information given here in above is true and correct to the best of my knowledge and belief and nothing has been concealed therefromSignature- Place: Delhi Name of the Applicant: ANGAD JASBIRSINGH ARORA
Date: 15-04-2025
Designation/Status:

e-filing Workflow: Application Submitted

The Acknowledgment for Submission of Application will appear like as shown below.



User Manual Version – 2.6

Publication Date- 04 April 2025



Support & Resources Portal Access

• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

• Utilize the "Forgot User ID / Password" and "Unlock Account" features on the login page, if needed.

Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

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GSTAT e-Filing Portal User Manual | Upload Additional Document

Guide to Online Filing of Appeals and Applications

Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

After login, click on **Appellant Corner**, then click on **Upload Additional Document**. The user will be able to view the list of cases.



Then click on Upload button and the required details are need to be filled. Then click on document type and select the appropriate document type.

	GST Appellate Tribunal			स्वायम् प्रारम् की ओर ये प्रिति India एक कदम स्वायमा की ओर HOME CHANGE PASSWORD EDIT PROFILE LOGOUT
Letter Welcome: 29	CONFIRM ALL DETAILS AND PROCEED)		
Appellant Corner	Document Filed By*	Petitioner	Filing Number*	2025
Respondent Corner	Name* Mobile Number*	Select Your Party Name	✓ Party No* Email*	
🙆 My Account 🗸 🗸	+ UPLOAD SECTION		Eman	
● Download e-Sign (DSC) Tool ∨	Submit with external DSC Utility O Sul	bmit with NIC DSC Utility	Click on Document	
එ Logout	Document Type*	Select Document Type	✓ set Type	Choose File No file chosen
		Back		Upload
	+ Submit Documents List (**Multiple docu	uments can be submitted together)		
	S.No. Miscellaneous Number.	Party Name.	Document Type Original File Na	me View Document Action
			Submit	

After selecting document type then this pop-up message will appear.



Upload Additional Document Workflow

Click on **choose file** to upload the document.

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Publication Date- 04 April 2025



Support & Resources Portal Access

• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

• Utilize the "Forgot User ID / Password" and "Unlock Account" features on the login page, if needed.

Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

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Publication Date- 04 April 2025



GSTAT e-Filing Portal User Manual | Appeal Re-filing

Guide to Online Filing of Appeals and Applications Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

e-filing Workflow: Refilling

Allowing user to view & cure the defects & then refile the appeal.



After clicking on View Defect, a generated pdf appears on the screen.



e-filing Workflow: Refilling

Defective PDFs will be identified and defects will be corrected in the respective tabs.

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Re-filing Workflow: Re-Filling

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 a) Details of amount payable

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b) Interest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
c) Penalty	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
d) Fees	0.0	0.0	0.0 0.0		0.0	0.0	0.0	0.0	0.0	0.0	
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• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

• Utilize the "Forgot User ID / Password" and "Unlock Account" features on the login page, if needed.

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Publication Date- 04 April 2025



GSTAT e-Filing Portal User Manual | Application Re-Filing

Guide to Online Filing of Appeals and Applications

Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

When User logs in, Appellant Corner is available on the sidebar menu, click on Re-filing option.



In Application Re-filing click on View Defect.



After clicking on View defect page, the generated defect- pdf will be appear here.



Subject- Appeal before Goods and services Tax Appellate Tribunal constituted under section 109 of the Central Goods and Services Tax Act, 2017 filed against the order no ZD290225000371W dated 10/02/2025 passed by Appellate/Revisional Authority under Section 107/108 of the Act-Regarding

You are hereby informed that upon scrutiny of the above noted appeal/application filed by you in terms of rule ____ of the Goods and Services Tax Appellate Tribunal (Procedure) Rules, 2024, the following defects have been noted: -

Defect List

1.	not requried
2.	not requried
3.	not requried

The aforesaid defects have also been communicated to you on the copy/link sent to

you on your email/phone.

You are hereby directed to remove the said defects and re-submit the said appeal/application on the portal within 21 days of the date of this notice/on or before 21/05/2025, failing which the said appeal/application is liable to be rejected

Registrar/ Add Registrar/ Joint Registrar : registrar

GSTAT, Delhi (PB)

In Application Re-filing, click on **click to edit** button.



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Verification	
I, A A hereby solemnly affirm and declare that the information given here in above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.	
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Publication Date- 04 April 2025



Support & Resources Portal Access

• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

• Utilize the "Forgot User ID / Password" and "Unlock Account" features on the login page, if needed.

Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

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User Manual Version – 2.6

Publication Date- 04 April 2025



GSTAT e-Filing Portal

User Manual | Upload Additional Document Re-Filing

Guide to Online Filing of Appeals and Applications

Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

After login: on the left-hand panel click on **Appellant Corner > Upload Additional Document**. Then user will be able to view the list of cases. In the list of cases, user will click on **Click To Edit** button.



User selects the **Document Type** from the dropdown and click on the **Choose File** button to upload the document. User will click on the **Preview** button to proceed further.

	GST Appellate Tribunal					Ног	स्वान्न-पारत एक कदम स्वान्नता की ओर ME CHANGE PASSWORD EDIT PE	Desite Indee ROFILE LOGOUT	
			Document	Upload Preview					
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Documen	nt Filed By*:	Appellant	Filing Number*:	20	72	Name*:	Al GH AI		
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This screen will appear to preview and confirm for final submission. User will click on the **Next** button to submit the details.

GST Appellate Tribunal				(re ecc erus el ait
		cument Upload Preview		AANGE PASSWORD EDIT PROFILE LOGOUT
	Reference No : - 20 79		Date & Time : - Tue Jun 03 15:58:22 IST 2025	
	PREVIEW AND	CONFIRM FOR FINAL SUBMISSION		
	1. GSTIN/Temporary ID/UIN: 2. Name of the appellant: 3. Address of the appellant: 4. Respondent(s):			
	Name of Respondent	Address of Respondent		
	NA			
	 Details of application and against which appeal we are filing: Miscellaneous A Act (CGST/SGST/IGST/Cess) (*) CGST & SGST Details of Authorized Representative 	pplication		
	Name of the authorized representative	Mobile number of AR	E-mail address of AR	
	R	9 7	ra na s om	
	I, ANGAD JASBIRSINGH ARORA, hereby solemnly affirm and declare that the ind concealed therefrom.	Verification	t to the best of my knowledge and belief and nothing has been ~Signature~	
	Place: Delhi Name of the Applicant: Date: 03-06-2025 Designation Status:			
		Print Next		
			Click on Next button	

Upload Additional Document Workflow: Upload Additional Document

After submitting the details, user can view and print the receipt.



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Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

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Publication Date- 04 April 2025



GSTAT e-Filing Portal User Manual | Cross Objection Filing

Guide to Online Filing of Appeals and Applications Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India After login, click on **Filling** option and then click on **File Reply/Cross Objections**. After clicking on proceed button user will be able to view the basic details.



The basic details window will appear as shown below.

GST Appellate Tribunal			रवाक्त नारत एक कदम स्वकात की अ HOME CHANGE PASSWORD	EDIT PROFILE LOGOUT
Basic Details	Appellant Details Authorized representative of	details File Reply Details Upload Document	Final Preview	
G Back	Basic	Details	Next 🗧	
Filing No :-				
Select Act*	CGST & SGST 🗸	Section*	Section-112	~
Case Type *	Appeal 🗸	Whether the case has Place of Supply as one of the disputed questions *	Yes	~
Has the original order of adjudication been passed by a common adjudicating authority*	Yes 🗸	Details of the Appellate authority who has passed the impugned order*	Appellate Authority2	~

On Appellant Details, the details appear as shown below.

GST Appellate Tri	unal			номе сни	रक कदम स्वच्छता की ओर Description ANGE PASSWORD EDIT PROFILE LOGO
	Basic Details Appellant Details Author	orized representative details	File Reply Details Upload D	ocument Final Preview	
Ge Back		Appellant Det	ails		Next \varTheta
Filing No : -20					
+ APPELLANT'S LIST					
S. No. Name	Address	Mobile No	E-mail	PAN No	
1 Ha		111111111	s	om	

Cross Objection Filing Workflow: Authorized Representative Details

On Authorized Representative Details tab, the details appear as shown below.

GST Appellate Tr	ibunal			НОМЕ	रक कदम रवच्छता की ओर CHANGE PASSWORD EDIT PR	
	Basic Details Appellant Details Author	ized representative details File Reply De	etails Upload Document	Final Preview		
G Back		Representative			Next 🗲	
Filing No : - 202						
Select Authorized Rep*	Authorized Rep	✓ Select Auth Represe	ntative *	Amit	~	
		Submit				
+ CROSS OBJECTION	ADVOCATE'S LIST					
				Search	Q -	
S. No. Ap	pellant/Respondent Name	Advocate Name	Enrollment/Re	egistration No		
1 A	t	A	de 6			

On File Reply Details tab, the details appear as shown below. Click on Save and Next to save and proceed further.

GST Appellate Tribunal							TO BET PROFILE LOCOUT
	Basic Details	Appellant Details Authorized	I representative details File Reply	Details Upload Document Final I	review	_	
	Filing No :- 202 Relief: claimed in memorandum of cross - objections *	testing	Grounds of Cross of	ojection* testing			
	Demand Table Category As per order of adj	udicating authority As	determined by Appellate/ Revisiona	authority As per the per	son filing this cross objecti	ion	
	Summary of Issues involved and summ			_		-	
	S.No Category of case un 1 Incorrect determination of the liabil	ader dispute or Issues involved ity to pay tax on any goods or service		Amount involved (where Quantified) 000	Summary of Repl	×	
	Summary of reply thereto Annexure B	ed by As per order of	As determined by Appellate/Revisional authority	As per ground of appeal / As per stand of appellant before Tribunal	Reply to ground/issue in Appeal before G5	raised	
	S.No retaree to present Append 1 Levy of Penalty TGesting	adjudicating authority gaurav	Appellate/Aevisional authority	stand of appellant before indunat	100		Click on
			Save And Next				Save and Next

On **Document Upload** tab, a pop-up message will appear as shown below. Click on **Close** to move further.



On **Upload Document** tab, the details will appear like this as shown below.



On **Final Preview** tab, the details will appear like this as shown below.

		FO	RM GST	ADI OF			
	Cross-objection		See rule 1	10(2)]	ub-section (5)	of section 112	
Sr.No.			Par	ticulars			
1.	Appeal No: Al					Date of filing: 202	5-03-21
2.	Present Cross-objection being filed by: OSTIN/Temporary ID/UIN/CRN/ARN-2 Nmme A7 e-mail id: k Contact number 9 Address for communication 25	1			23		
3.	Order no-(Order of the Appellate/Revisional autho	ority): Z				Date: 15/11/2024	
4.	Designation and Address of the officer passing th Designation : Order pass by: An	ie order appealed again:	t			I	
5.	Date of communication of the order appealed age 2025-03-21	ainst:					
5.	Name of the representative, where available:						
7.	Details of the case under dispute						
1)	Period of dispute: From : To :						
(ii)	Amount under dispute	Central 1	'ax	Sta	te/ UT Tax	Integrated Tax	Cess
	fees	0.0		0.0		0.0	0.0
	interest	0.0		0.0		0.0	0.0
	penalty	0.0		0.0		0.0	0.0
	tax	0.0		0.0		0.0	0.0
	others	0.0		0.0		0.0	0.0
(iii)	Market value of seized goods, where one of the is	sues involved is seizure	confiscation	of goods - : 10	0		
· ·	Summary of Issues involved and summary of rep						
8.	S.No Category of case under dispute		Tab(Sec	tion Rule)	Amount invol	ved (where Quantified)	Summary of Reply
l.	1 Order dropping show-cause in relation t	to registration	4		100		100
8.							

	S.No	Issue related to	As per order of adjudicating authority	As determined Appellate/Revisional		As per stand of appellant before Tribunal	As declared/claimed by present Appellant	Reply to ground/issue raised in Appeal before GSTAT
	1	Any other	TEST	TEST		TEST	TEST	Testing
	Grounds	of Cross-obj	ection: Testing					
	Para-wise	e reply						
	S. No	ı.	Document Filed By	No. of Pages		Document Type	Document Name	View Document
	1	Respo	ondent	1	Reply		sample.pdf	View
	2	Respo	ondent	1	Reply		Notice 4.pdf	View
	3	Respo	ondent	1	Reply		sample.pdf	View
	4	Respo	ondent	1	Para-wis	e reply	sample.pdf	View
	5	Respo	ondent	1	Reply		Notice 4.pdf	View
	6	Respo	ondent	1	Report		SAM2.pdf	View
	7	Respo	ondent	1	Proof-of	Service	sample.pdf	View
	8	Respo	ondent	1	Any-Oti	er-Document	C11.pdf	View
	9	Respo	ondent	1	Proof-of	Service	C11.pdf	View
	Verified to		ARORA hereby solen normation, documents and r lay of April 2025.		at the inform			my knowledge and belief and the
	Place: Date: 15/0						Name of the person filing this cro above person: ANGAD JASBIF	
+1	OSC-SIGNE	SD APL-06						

S.No.	Document Filed By.	No. of Pages	Document Type	Document Name	Action
1	Respondent	1	DSC Signed APL06	sample.pdf	View
2	Respondent	1	DSC Signed APL06	Notice 4.pdf	View

Submit



A receipt will be generated after clicking on **Submit** button.

Filing No Party Na			oss Objection Re ed Date:		J/1 -04-15	
		You have	e uploaded bel	low Document		
S. No.	Filing Nur	nber	Miscellen	eous No	No of Pages	File Name
1	20	133	2	3/1	1	sample.pdf
2	20	33	2	3/1	1	Notice 4.pdf
3	20	133	2	3/1	1	sample.pdf
ţ	20	33	2	3/1	1	sample.pdf
5	20	33	2	3/1	1	Notice 4.pdf
8	20	33	2	8/1	1	SAM2.pdf
7	20	33	2	3/1	1	sample.pdf
3	20	33	2	3/1	1	C11.pdf
)	20	33	2	8/1	1	C11.pdf

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• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

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GSTAT e-Filing Portal User Manual | Cross Objection Refiling

Guide to Online Filing of Appeals and Applications Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India After login, go to **Respondent Corner** option and click on **Re-File Reply/Cross Objection** option, the dashboard page will appear as shown below.



On the **Re-file Reply/Cross Objections** page, the details will be as shown below. User will click on Proceed button to continue.



The pop-message will appear like this as shown below.



The Add Document page will display. Here all required details will be shown.

ſ Appellate Tribunal								
				Upload Do	cument Final Preview			
				Ad	ld Document			
	ing No : -20							
		external DSC Utility O Su ED DOCUMENT'S LIST	abmit with NIC DS	SC Utility				
		Document Filed By.	No. of Pages.	Document Type	Document Name	Action	Replace Existing Document	
1		espondent 1		Reply	sample.pdf	View Delete	Choose File No file chosen Upload	
2	2 Re	espondent 1	L	Reply	Notice 4.pdf	View Delete	Choose File No file chosen Upload	
3	3 Re	espondent 1	L	Reply	sample.pdf	View Delete	Choose File No file chosen Upload	
4	4 Re	espondent 1	I	Para-wise reply	sample.pdf	View Delete	Choose File No file chosen	
5	5 Rei	espondent 1	I	Reply	Notice 4.pdf	View Delete	Choose File No file chosen Upload	
• s	Submit with	h external DSC Utility OS	Submit with NIC I	ISC Utility				
Doc	cument File	ed By*	Document F	ïled By	✓ Document Type [∗]		Document Type	
Sele	ect file*		Choose Fi	le No file chosen	Number of pages*		No Of Pages	
					Submit			

Cross Objection Re-filing Workflow: Re-file Reply/Cross Objection Re-Filling

The Add Document is uploaded successfully then this window page will appear.



The Final preview window is shown below.

g INO :-	- 2025307201000033								
	Cross-objection		RM GST A See rule 110 late Tribun	0(2)]	b-section (5)	of sect	on 112		
r.No.			Partic	rulars					
	Appeal No: A						Date of filing: 2025	-03-21	
	Present Cross-objection being filed by: GSTIN/Temporary ID/UN/CR/ARN/29 Nmme.A e-mail id: In Contact number 91 Address for communication 25:				23				
	Order no-(Order of the Appellate/Revisional auth	lority): ZD2911240007071	М				Date: 15/11/2024		
	Designation and Address of the officer passing the Designation : Order pass by: A	the order appealed agains	st:						
	(
	Date of communication of the order appealed ag 2025-03-21	gainst							
	• 2025-03-21	gainst							
	2025-03-21 Name of the representative, where available:	gainst							
	 2025-03-21 Name of the representative, where available: Details of the case under dispute 	gainst.							
, ,)	2025-03-21 Name of the representative, where available:	gainst:							
, ,)	 2025-03-21 Name of the representative, where available: Details of the case under dispute 	gainst: Central 1	Tex	State	UT Tax		Integrated Tax		Cess
, ,)	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: From : To :			State/ 0.0	UT Tax	0.0	Integrated Tax		Cess 0.0
, ,)	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: From : To : Amount under dispute	Cestral	(UT Tax	0.0	Integrated Tax		
, ,)	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: From : To : <u>Amount under dispute fees </u>	Central 1 0.0	(0.0	UT Tax		Integrated Tax		0.0
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	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: From : To : Amount under dispute fees interest penally	Central 1 0.0 0.0		0.0 0.0 0.0	UT Tax	0.0	Integrated Tax		0.0 0.0 0.0
)	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: Prom: To : Amount under dispute files interest penalty tax	Central 1 0.0 0.0 0.0 0.0 0.0 0.0		0.0 0.0 0.0 0.0 0.0	UT fax	0.0	Integrated Tax		0.0 0.0 0.0 0.0
)	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: From : To : Amount under dispute faces interest penalty tax others	Central 1 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0		0.0 0.0 0.0 0.0 0.0	UT Tax	0.0	Integrated Tax		0.0 0.0 0.0 0.0
)))	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: From : To : Amount under dispute files interest panaby tax others Market value of seized goods, where one of the is	Central 1 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.		0.0 0.0 0.0 0.0 0.0 f goods - : 100		0.0	Integrated Tax		0.0 0.0 0.0 0.0
)))	2025-03-21 Name of the representative, where available: Details of the case under dispute Period of dispute: From : To : Amount under dispute fees interest penalty tax others Market value of seized goods, where one of the i Summary of Essues involved and summary of re	Central 1 00 00 00 00 00 00 00 00 00 00 00 00 00	(confiscation of	0.0 0.0 0.0 0.0 0.0 f goods - : 100		0.0			0.0

				As per stand of											
	S.No r	Issue elated to	As per order of adjudicating authority	As determined Appellate/Revisional :		appellant before Tribunal	As declared/claimed by present Appellant	Reply to ground/issue raises in Appeal before GSTAT							
	1 A	ny other	TEST	TEST		TEST	TEST	Testing							
L	Grounds of Cross-objection: Testing														
L.	Para-mise reply														
	S. No.		Document Filed By	No. of Pages		Document Type	Document Name	View Document View View View View							
	1	Respo	ondent	1	Reply		sample.pdf								
	2	Respo	ondent	1	Reply		Notice 4.pdf								
	3	Respo	ondent	1	Reply		sample.pdf								
	4	Respo	ondent	1	Para-wise reply		sample.pdf	View							
	5 Respondent			1	Reply		Notice 4.pdf	View							
	6	Respo	ondent	1	Report		SAM2.pdf	View							
	7	Respo	ondent	1	Proof-of	f-Service	sample.pdf	View							
	8	Respo	ondent	1	Any-Oti	her-Document	C11.pdf	View							
	9	Respo	ondent	1	Proof-of	F-Service	C11.pdf	View							
	10	Respo	ondent	1	Para-wi	se reply	C11.pdf	View							
			RORA hereby solen nformation, documents and re lay of April 2025.		at the inform		is true and correct to the best of a aled there from.	my knowledge and belief and th							
	Place: Date: 15/04/	2025] Designation/Status of the a	Name of the person File Advent ation	Signature: ction : CA I ARORA							
				20122											
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Click on submit button.

15.	Verification	1
	I, Alexand DRA hereby solemnly affirm and declare that the information given here in above is true and correct to the best of my knowledge and belief and the same is derived from information, documents and records in my possession a nd further that nothing has been concealed there from. Verified today, the 15 day of April 2025.	
	Place: Date: 15/04/2025 Signature: Date: 15/04/2025 Name of the person filing this cross-objection : CA Designation/Status of the above person: ANG?	

S.No.	Document Filed By.	No. of Pages	Document Type	Document Name	Action
1	Respondent	1	DSC Signed APL06	sample.pdf	View
2	Respondent	1	DSC Signed APL06	Notice 4.pdf	View



Re-filed Reply/ Cross Objection receipt is generated.

Filing No : 202 033 Cross Objection Reference No : 202 /1 Party Name : Har namFiled Date: 2025-04-15 You have uploaded below Document						
S. No.	Filing Number	Miscelleneous No	No of Pages	File Name		
1	20	2025307201000033/1	1	sample.pdf		
2	20	2025307201000033/1	1	Notice 4.pdf		
3	20	2025307201000033/1	1	sample.pdf		
4	20	2025307201000033/1	1	sample.pdf		
5	20	2025307201000033/1	1	Notice 4.pdf		
6	20	2025307201000033/1	1	SAM2.pdf		
7	20	2025307201000033/1	1	sample.pdf		
8	20	2025307201000033/1	1	C11.pdf		
9	20	2025307201000033/1	1	C11.pdf		
10	20	2025307201000033/1	1	C11.pdf		

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GSTAT e-Filing Portal User Manual | My Account

Guide to Online Filing of Appeals and Applications Issuing Authority: Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

My Account: My Appeals

After login, the dashboard page will appear as shown below. User will click on **My Account > My Cases > My Appeals** option.



My Account: My Appeals

On the **My Appeals** page, the details will be as shown below. User will click on the filing no. to preview.



My Account: My Appeals

The preview page will be as shown below.

16 Zuyer: Counts of ageal are the legal arguments and record vity a party before a lower courty decision should be restrand. Desegments are hybridly based an error in lart, fact, arguments that difficiel the outcome of the case. Counts of argued are the legal arguments and records why and you county decision should be restrand. Date grounds are typically based on errors in lart, fact, or procedure that afficiel the outcome of the case.

GEN CST Appelate Tribusal					Patie Failure Sector Sequence Sec
	1 GETLN Responsy ID LIN ME	/IEW (FORM GST AFL-45)			•• •
	3 Adims of the applicant 32 4 Respondents): 1) inplot 2) Adimtant Constitutioner (1.6.7) 5) Online appelied spatial: Enformement Order: Number 22 6) Designation and Office of the Applical Adimtrity passing the same applied	023 Dee 63062005 aprint			Control of the first set of the fir
	¹ Den ef ommatistim ef de nele speakel spine (MANIS ⁶ (Jone) ef nele chilespie bein-kpysline enkenty. Name: Den (derej de organi nele nel den passel) de poper offene vie (Dens of alignes Tem, 104/0015 To 104/0015) ⁶ Dens of alignes Tem, 104/0015 To 104/0015	k var challenged hefter tie oppelaas aad	krt) et DBO 1850 DS:MOI 970 m)		No. 0
	10 Art (COST 9087 1087 Cm) (*) 1) COST & SOST 11 Denis of Antonies Representive None of the subarised representive	Mobile number of AR	Lunil address of AR	1	i anarch 1 i anarch 0 i anarch 0 i anarch 0 i anarch 0
			nijs con		L DOLL II
	12 Death of the case under dispute of Distributes of the case under dispute. Consume of appeal are the legal an grownab are hypically based on errors in law, fact, or procedure that affit b) Category of case under dispute.		s a lover court;: decision should be overturned. These		Image: https://www.image: https://wwww.image: https://www.image: https://www.image: https://www.image: https://wwww.image: https://www.image: https://www https://wwww.image: https://www.image: https://www.image: https://www.image: https://www.image: https://www.imag https://wwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwww
	Canopy of case scalar dispute BIX List Notification No. Notification Incorrect Internation of value of supply of goals at services or both	CG81 Section 11A. Power tot to ra	Eale Ameri correr Goods and Services COST Rale 6, Validity of 2000 composition Kery.		Image: II II II II II II III III IIII IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII
	() Mariar value of goods, where goods have been seized 10000000 13 Care Summary Inne related As per order of adjudicating As downsided by	ppellato Terrizional Az per stand o	f appellant before As declared chained by present		talaan 1 <mark>1000 1000 1000 1000 1000 1000 1000 1</mark>
	5 minity minity	Inhual	Appellaur		tan Tura Paylar (FS 200000 4051 Tura Paylar (FS 20000 4051 Tura Paylar) Tura Paylar (FS 20000 4051) Tura Paylar (FS 20000 4051)
	14. Statement of facts :				20
	Reference's tackaorebidgenest. No 15: Generado of typpeal : Generado of typpeal are the legal arguments and reaso	s viby a party believes a lower courts de	Date Brief Surration		
	based on errors in law, fact, or procedure that affected the outcome of t				

My Account: My Applications

To view the list of applications, user will click on My Account > My Cases > My Applications option.



My Account: My Applications

On the **My Application** page, the details will be as shown below. User will click on the filing no. to preview.



The preview page will be as shown below.



My Account: Filed Cross Objection List

To view the list of filed cross objection cases, user will click on **My Account > My Cases > Filed Cross Objection List** option.



My Account: Filed Cross Objection List

On the **Filed Cross Objection List** page, the details will be as shown below. User will click on the preview icon (eye) to view the case details.



My Account: Filed Cross Objection List

The preview page will be as shown below.

🦱 🖓 CRT							10.		mand Table				
GST Appellate Tribunal							10.	- 1 m				As determined by Appellate/ Revisional auth	
nal									Category fees Ci	_	As per order of adjudicating authority 0.0	As determined by Appellate/ Kevisional auth	ority As per the person filing this cross objection 0.0
			File Reply/Cross (04:					-	tate/UT Tax		0.0	0.0
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	Sr.No.		I	Particulars					-			0.0	
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		Present Cross-objection being filed by: OSTEN Temporary ID/UEN/CRN/ARX/201	74							itegrated Tax		0.0	0.0
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		Contact number 9 11 Address for communication: 282		111				- -	_				
		Order 20-(Order of the Appellate Revisional authority	ad: 33		Date: 02452025			P		entral Tax		0.0	0.0
		Designation and Address of the officer passing the or							_			I	
		Designation : BM Order peas by: CMO	-							itegrated Tax		0.0	0.0
		Date of communication of the order appealed against	st						-			0.0	0.0
		2025-05-02										0.0	0.0
		Name of the representative, where available: e-mail id of said representative tee							-			0.0	0.0
		e-mail id of stud representative tee Cantact number of stud representative teeld?	-						-	tate/UT Tax		0.0	0.0
	1.	Details of the case under dispute								itegrated Tax		0.0	0.0
	۵	Period of dispute: From : 02 05 2025 To : 02 05 2025							-			0.0	0.0
	(1)	Amount under dispute	Central Tax	State/ UT Tax	Integrated Tax	Ces						0.0	0.0
		in	00	00	0.0	0.0		0	-			0.0	0.0
		iten	60	00	0.0	0.0				tate/UT Tax		0.0	0.0
		berry.	00	00	0.0	0.0				itegrated Tax		0.0	0.0
		2	00	00	0.0	0.0			-			0.0	0.0
		र्णमा	60	00	0.0	0.0			ъ	otal	0.0	0.0	0.0
							11.		mmary of repl	1			
		Market value of goods, where goods have been seized	et: 100				п.	Sur	mmary of repl	ry taereto	As per order of	As determined by As per	ground of appeal / As Reply to ground/issue
		Brief issue of the case under dispute : <u>6:f6:f5</u> Summary of Issues involved and summary of reply f	therein					s	Issu S.No related		lared/claimed by adjudicating sent Appellant authority		ed of appellant before Tribunal GSTAT
		Summary of Issues introlved and summary of reply t S.No Category of case under dispute or Is		Section Rule) Amount inv	utred (mbere Quantified)	Summary of Reply				pice of the second seco	Alleriay	Anisotra	
		1 Supersion of registration	12	1000	and (more feature)		12.	Rel	liefs claimed i	n memorandu	n of cross -objections test		
							13.	Pa	ra-wise reply				
		Date of receipt of notice of appeal or application file				UT tax, as the case		1.1	S. No.		ent Filed By No. of Pages	Document Type D	cument Name View Document
		may be - OR Date of receipt of notice of appeal or ap	ууллага шес кие ие хрре	aare maduum oy me persoli 100g t	ne hieregi ruzz-oolierang -				1	Respondent	4	Para-wise reply APL05.p	df View
								15					
							14.	Gri	rounds of Cros	a-objection: to	a		

RA the respondent, do hereby declare that what is stated above is true to the day, the 03 day of June 2025.

Place: Date: 03/06/2025 Verification

Signature

To view the list of case documents, user will click on **My Account > Case Documents** option. To proceed to the Document List, user will select the case and click on the **Proceed To Document List** button.



My Account: Case Documents

On the **Uploaded Document List** page, the details will be as shown below.



To view the list of transactions, user will click on **My Account > Transaction History** option. To view the receipt of the transaction, user will click on the **View Receipt** button.



My Account: Transaction History

The receipt page will be as shown below.

	Acknowledgment for submission of Application	
Name of applicant: (ANGA)	D JASBIRSINGH ARORA) GSTIN/Temp ID/UIN/Reference Number: (29	Z4) Date: (03-06-2025)
	Your application has been successfully filed against (2040)	
GSTIN/Temporary ID/UIN/		
Date of filing	: 03-06-2025	
Time of filing	: 03:04:48 PM	
Filing Number	: 20 40	
Name of the person filing the	e application : AN	
Application Fees	: 5000	
Transaction ID	: 01 25	
Place	: Delhi	
Date	: 03-06-2025	

User Manual Version – 2.6

Publication Date- 04 April 2025



Support & Resources Portal Access

• For assistance or queries, please utilize the 'Help', 'FAQ', or 'Contact Us' sections available on the GSTAT e-Filing portal.

• Utilize the "Forgot User ID / Password" and "Unlock Account" features on the login page, if needed.

Goods and Services Tax Appellate Tribunal (GSTAT), Government of India

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